

# UTAH DIVISION OF REAL ESTATE

## REAL ESTATE PRELICENSING RENEWAL APPLICATION

SCHOOL CERTIFICATION NUMBER:

EXPIRATION DATE:

A. AMOUNT DUE: \$100.00

| B. CURRENT MAILING ADDRESS                    | C. PRELICENSING COURSES TO BE TAUGHT  |
|---|---|
|   | <input type="checkbox"/> Principles and Practices <span style="float: right;">90 Hours</span> |
|   | <input type="checkbox"/> Advanced Appraisal <span style="float: right;">24 Hours</span>       |
|   | <input type="checkbox"/> Advanced Finance <span style="float: right;">24 Hours</span>         |
|   | <input type="checkbox"/> Advanced Real Estate Law <span style="float: right;">24 Hours</span> |
|   | <input type="checkbox"/> Property Management <span style="float: right;">24 Hours</span>      |
|   | <input type="checkbox"/> Brokerage Management <span style="float: right;">12 Hours</span>     |
| D. DIRECTOR OF REAL ESTATE PROGRAM            | E. OWNER(S) OF REAL ESTATE SCHOOL<br><small>(ADD SEPARATE LIST IF NECESSARY)</small>          |
| NAME:   | NAME:   |
| ADDRESS:                                      | ADDRESS:  |
|   |   |
| PHONE: <span style="float: right;">SS#</span> | PHONE:  |
| EMAIL ADDRESS:                                |   |

F. ☐ What is the procedure if the student fails the final exam?G. ☐ Description of the school's physical facility:

H. ☐ Enclosed is a copy of the statement which is provided to each applicant which outlines the days, times and location of classes; the number of quizzes and examinations; the grading system (including methods of testing and standards of grading); the requirements for attendance; the notification to candidates of the qualifying questionnaire; the refund policy; and the statement notifying students regarding brokerage solicitation (R162-8.2.9.1).

(Please complete page 2)

## OFFICE USE ONLY

Received

Reviewed

Division Action

Expiration Date

As director of the real estate education program listed on this application, I am aware that **only** myself or a person I have authorized to be a "designated signatory" may stamp and sign the education certificate contained in the Promissor Real Estate Candidate Handbook (exam application).

I have explained to and am certain that my "designated signatories" fully understand the proper procedures related to stamping and signing the certificates in the candidate handbooks. I will notify the Division of Real Estate of all new "designated signatories" prior to allowing these new signatories to stamp or sign any candidate handbooks.

Following is a list of the names and *original* signatures of those people whom I, the director of the real estate education program listed on this application, have authorized to be "designated signatories" for my real estate program.

| NAME (TYPE OR PRINT) | SIGNATURE |
|----------------------|-----------|
|                      |           |
|                      |           |
|                      |           |
|                      |           |
|                      |           |

TO BE COMPLETED BY THE SCHOOL DIRECTOR

- Yes

No

☐

☐

Within the past two years have you had a license to practice in the real estate profession or any other profession or occupation denied, restricted, suspended, or revoked?
- ☐

☐

Within the past two years have you been permitted to resign or surrender a real estate license or have you allowed a real estate license to expire while you were under investigation, or while action was pending against you by a real estate licensing or any other agency?
- ☐

☐

Is any action now pending against you by any real estate licensing or other agency?
- ☐

☐

Are you currently under investigation for, or charged with, or have you pled guilty or no contest to, or been convicted of a misdemeanor or felony, excluding minor traffic offenses?
- ☐

☐

Within the past two years have you been placed on probation in connection with any criminal offense or licensing action?

Director's Signature

Date